

**SOUTHERN LEHIGH SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
High School Board Room
April 7, 2008
7:30 p.m.
Agenda**



I. OPENING PROCEDURES

- A. *Call to Order*
- B. *Recording of attendance by the Secretary*
- C. *Pledge of Allegiance*

II. APPROVAL OF MINUTES OF MARCH 25, 2008.

III. VISITORS

Business by visitor(s) will be presented for Board consideration as to agenda placement.

IV. APPROVAL OF CONSENT AGENDA

Consent agenda items are marked with an asterisk throughout the regular agenda and summarized on a separate sheet.

V. CURRICULUM/STUDENTS AND STAFF ACTIVITIES

A. *Student/Staff Activities*

**High School Mrs. Christine Siegfried
Middle School Mrs. Patrice Turner
Elementary Schools Mrs. Kristen Lewis**

B. *Independent Study*

The Administration recommends approval of Independent Study for the following High School students for the 2008-2009 school year. (V, B)

Eric Knauss, Robotics

Victoria Kostecki, Robotics

C. *Student Trip*

The Administration recommends approval of the following student trip: (V, C)

***Southern Lehigh Speech and Debate Team* to attend the National Catholic Forensic League Grand National Tournament in Appleton, WI, Friday, May 23, 2008 to Monday, May 26, 2008.**

D. *Textbook Approval*

The Administration recommends approval of new World Language textbooks. Textbooks will be on display in the Administration Building for two weeks. Final adoption will be at the April 21, 2008 Board meeting. (V, D)

E. *2008-2009 High School Handbook*

The Administration recommends approval of the revised High School Handbook for the 2008-2009 school year. (V, E)

VI. BUSINESS AND FINANCE

A. *Accounts Payable*

*The Administration recommends approval of the bills to be paid as of April 7, 2008. (VI, A)

B. *Investment of Funds*

The Administration recommends approval of the attached Investment of Funds. (VI, B)

C. *Letter of Agreement with Lehigh Career & Technical Institute*

The Administration recommends approval of the attached agreement which clarifies the duties and responsibilities for the National School Lunch program for our students who eat lunch at Lehigh Career & Technical Institute. This is an agreement that we are asked by the Federal Department of Education to approve annually. (VI, C)

D. *Real Estate Tax Exonerations*

The Administration recommends that the School Board exonerate the Lehigh County Tax Claim bureau from the collection of the following school property taxes (and any associated penalties, fees, or other charges) due to errors in the report that the elected tax collector provided to the Tax Claim Bureau when he turned over unpaid taxes as of January 1, 2008:

- a. **Francis & Lisa A. Kaufmann, PIN 64033698751400001, 2007-2008 installment taxes of \$1,716.07.**
- b. **Kevin R. & Maureen A. Kinney, PIN 64121747042400001, 2006-2007 interim taxes of \$23.12.**

E. *Real Estate Tax Refund*

The Administration recommends that the School Board approve the refund of \$59.04 to George P. and Carol M. Hill, PIN 4131242874200001, for overpaid 2007-2008 school property taxes. Although the Hill's payment was made during the discount period, it was calculated using the gross amount and deposited by Keith Hausman, the elected tax collector. The overpayment was not identified until the taxpayers wrote a letter to the School District in February following a conversation with Mr. Hausman. (VI,E)

F. *Appraisal Services*

The Administration recommends approval of the attached agreement with Maximus for Reinventory Services of fixed assets at a cost of \$10,450.00. (VI, F)

VII. SUPPORT SERVICES

VIII. PERSONNEL

A. *Certificated Staff*

1. *Resignation*

*The Administration recommends accepting the resignation of the following staff:

Keri Haas, Psychologist/Counselor, Lower Milford Elementary School, effective March 27, 2008.

2. *Childrearing Leave 2008-2009*

*The Administration recommends approval of second period of childrearing leave for the 2008-2009 school year for the following staff:

Colleen Pachence, Learning Support Teacher, Middle School.

3. *Liberty Trails*

*The Administration recommends the following staff for the Liberty Trails Program scheduled from June 30, 2008 through July 18, 2008, excluding July 4, 2008: (VIII, A.3)

David Diaz, Teacher Instructor, at a stipend of \$553.79 per week.

Lisa Lowry, Teacher Instructor, at a stipend of \$553.79 per week.

Jay Impink, Field Leader/Teacher Instructor, at a stipend of \$553.79 per week, plus an additional Field Leader stipend of \$779.25.

Kathleen Kale, Field Leader/Teacher Instructor, at a stipend of \$553.79 per week, plus an additional Field Leader stipend of \$779.25.

Rebekah Dech, Substitute Teacher Instructor at a daily rate of \$114.91.

B. *Noncertificated Staff*

1. *Unpaid Leave*

*The Administration recommends the approval of unpaid leave of absence for the following staff:

Lisa Crowley, Instructional Assistant, Lower Milford Elementary, Tuesday, May 20, 2008 through Friday, May 23, 2008.

Miriam Allison, Instructional Assistant/Special Teacher, Liberty Bell Elementary, Friday, May 23, 2008, and Tuesday, May 27, 2008 through Friday, May 30, 2008.

Beverly Pizsel, Instructional Assistant, Liberty Bell Elementary, Monday, June 2, 2008 through Thursday, June 5, 2008.

2. *Resignation*

*The Administration recommends accepting the resignation of the following support staff:

Arlin Yons, II, Head Custodian, Hopewell Elementary, effective April 28, 2008 following use of last ¼ vacation day.

3. *Substitutes*

*The Administration recommends the approval of the following substitute support staff: (VIII, B-3)

Vicki McCue, Substitute Health Paraprofessional

C. *Extra-Compensatory Positions*

1. *Appointments*

*The Administration recommends approval of Heather Lippincott, Middle School Dance Chaperone, at \$43.19 per event for the 2007-2008 school year.

2. *2007-2008 Mentors*

*The Administration recommends approval of the appointment of the following mentors at a stipend not to exceed \$700:

- Jesse Mead as a mentor for *Pia Graham*
- Wayne Langsdorf as a mentor for *Jennifer Yaiser*
- Sandra DiSanto as a mentor for *Corinne Ramunni*

IX. REPORTS

- A. **Committee Reports**
- B. **Superintendent's Report.....Mr. Liberati**
- C. **Facilities Report.....Mr. Liberati**

X. OLD BUSINESS

XI. NEW BUSINESS

XII. OTHER BUSINESS

A. *First Reading on Policy #815*

The Administration recommends the first reading of Policy #815, *Acceptable Use of the Computers, Network, Internet, Electronic Communication and Information Systems.* (XII, A)

XIII. COMMUNICATIONS

Letters to the Board are included in the Board materials as they are received in the district.

XIV. FOR INFORMATION ONLY

Conference Request

The requests for professional conferences are listed in the Board materials by name, conference, location, dates of absence, and cost. (XIV)

XV. VISITORS' COMMENTS

XVI. EXECUTIVE SESSION

XVII. OPEN SESSION

XVIII. ADJOURNMENT